



# Hooghly-Chinsurah Municipality

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Memo No.: 3751/Am/SB

Date: 07/07/2022

## Notice Inviting Quotation for the supply of, Desktop Computer, Laptop, Anti Virus and UPS for Mutation and Finance & Accounts section.

Sealed quotation are hereby invited from eligible experienced, bonafide, resourceful and authorized dealer/distributor, manufacturer and computer agencies for supply and installation of above items **on or before 18/07/2022 up to 2.30 pm.**

The agency should submit Technical and Financial bid separately along with other credentials and documents (like income tax clearance, professional tax, PAN card, Trade license, GSTIN, etc in a single envelope. The sealed envelope should be superscribed "Quotation for the supply of Desktop Computer, Laptop, Anti Virus and UPS" vide notice no. \_\_\_\_\_ and addressed to the Chairman, Hooghly Chinsurah Municipality.

The quotation will be opened on the same day i.e. on 18/07/2022 at 3.00 pm. Bidders may remain present at the time of opening the quotation. Wherever options are given in the specification separate rates should be given for the options.

### Items required:

#### Laptop – 1 no. (for Finance & Accounts section)

HP 250 G8 Commercial Laptop (11th Gen Intel Core i3, 8GB RAM, 1TB HDD (Hard disk), 512GB SSD, Win 10 Professional Edition), 15.6 display, (3.0 GHz base frequency, up to 4.1 GHz with Intel Turbo Boost Technology, 6 MB L3 cache, 2 cores), Windows 10 Pro 64GB RAM and 512GB SSD Storage, 1 year onsite warranty, carry bag.

Extended warranty care pack (2 years)- 1 No. (optional)

#### Desktop Computer ---- 1 no. (for Mutation section)

Dell Vostro 3681 || Intel Core i3-10th Generation || 8GB Ram || 1TB HDD, 256 GB SSD || Windows 10 Home+Office || 20" Monitor & DVD Drive (optional) || 3 Yr onsite Warranty, Processor :- Intel Core i3-10100 (3.6 GHz base frequency, up to 4.3 GHz with Intel Turbo Boost Technology, 6 MB L3 cache, 4 cores), Graphics Coprocessor- Intel UHD Graphics 630

RAM :- 8 GB, DDR4

Hard Disk :- 1TB SATA HDD+256 GB SSD

Operating System :- Windows 10 Home With Office 2019 for Life time Validity || Warranty :- 3 Years Onsite Warranty blue tooth, WiFi.

Wifi & Bluetooth || DVD Drive (ODD optional) || Without Monitor || include Dell Wired keyboard + Mouse

UPS (line interactive) – 600/650/700 VA – 1nos. (for Mutation section)

Anti Virus (quick heal total security) -2 users 1 no. (for above both section)

\*\*\*\* The above required quantities may increase / decrease but the prices quoted should remain the same during further purchase.

Terms and Conditions

The rate shall be inclusive of all taxes & duties, delivery and installation charges, training, support and others. **The items should be delivered and installation work should start within 3 (three) days from the date of placing the order and total installation work should be complete within the same day.** All training materials and manuals must be supplied.

The undersigned reserves the right to accept or reject any or all of the quotations without assigning any reasons thereof. Acceptance and issue of work order for all the items of the quotation is also not guaranteed. The undersigned also reserves the right to select a desired brand (or make ) fulfilling the specification as given in the notice. The financial offer /bid made will be compared upon the same brand/make after technical qualification and selection. The undersigned has the sole discretion regarding issue of work order item wise to the suitable individual bidder. No condition will be allowed from the bidders. All necessary softwares and user manuals should be supplied.

Rates quoted shall remain firm till the completion of work.

Chairman  
Hooghly - Chinsurah Municipality  
Chairman  
Hooghly-Chinsurah Municipality  
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Memo No:

Date:

Copy forwarded to for information and necessary action to:

- 1) The Executive Officer, HCM.
- 2) The Finance Officer, HCM.
- 3) Head Clerk, HCM.
- 4) Accountant, HCM
- 5) The Store Keeper, HCM
- 6) Website of HCM
- 7) Office Notice Board

Chairman  
Hooghly - Chinsurah Municipality  
Chairman  
Hooghly-Chinsurah Municipality  
fey

Memo No: 3751/15/Amo/SB

Date: 07/07/2022

Copy forwarded to with a request to display on the office notice board for wide publicity:

- 1) The District Magistrate, Hooghly
- 2) The Sub Divisional Officer, Sadar, Hooghly
- 3) The Sabhadipati, Hooghly Zilla Parishad
- 4) The D.I.C.O., Hooghly. (Rabindra Bhawan), Chinsurah, Hooghly
- 5) The D.I. Primary, Hooghly
- 6) The D.I. Secondary, Hooghly.
- 7) The Deputy Director of Local Bodies, Hooghly
- 8) D.P.S.C, Hooghly

Chairman  
Hooghly - Chinsurah Municipality  
Chairman  
Hooghly-Chinsurah Municipality  
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